

CIVIC CAPABILITY

Civic participation involves a wide array of personal, practical and social skills. The framework below offers a summary of some of the aspects of this capability, but it is not intended to be exhaustive or prescriptive. The table overleaf shows how providers may support learners to develop their civic capability from 'consolidating', to 'developing' through to 'extended' level.¹

Key Themes in Civic Capability: Personal skills, community skills, engagement skills

Personal

- Rights and responsibilities
- Goals and action planning
- Communication skills
- Time management
- Assertiveness
- Voting
- Building networks

Community

- Volunteering
- Community knowledge
- Teamworking
- Understanding equality and diversity
- Negotiation
- Public services
- Government services

Engagement

- Cultural awareness
- Community activities
- Discrimination
- Community action
- Government and political structures
- Citizenship education

Please contact Learning and Work Institute for further details on Civic Capability
- www.learningandwork.org.uk/citizens-curriculum or email: citizenscurriculum@learningandwork.org.uk

Consolidating

- Recognise and appreciate personal attributes e.g. skills, strengths, ambitions, rights, responsibilities
- Attend clubs or courses
- Attend sporting, cultural or community events
- Communicate clearly
- Assert oneself
- Manage time effectively
- Plan daily and weekly activities
- Identify local services
- Be aware of local developments
- Be aware of local attractions
- Know how to use local services
- Know how to make and keep appointments
- Know how to vote

Developing

- Action plan for learning or work
- Develop networks
- Access local services
- Understand diversity
- Understand the needs of others
- Working with others and team working
- Scheduling skills
- Recognise issues of equality
- Know about volunteering in the community
- Organise self and others to participate in community, cultural or sporting events
- Negotiate and influence others
- Following up appointments or meetings
- Identify local government representatives and structures

Extending

- Recognise and understand the benefits of diversity in the community
- Actively participating in community activities - planning, organising or reviewing
- Demonstrate and encourage equality in the community
- Take organising role in community action
- Understand discrimination in the social and legal context
- Develop partnerships with others
- Engage appropriately with government services, including feedback and review
- Proactively develop community relations

USEFUL WEBSITES:

[Do-it.org](https://www.do-it.org)

[Citizensadvice.org.uk](https://www.citizensadvice.org.uk)

[Takepart.org](https://www.takepart.org)

[Equalitiestoolkit.com](https://www.equalitiestoolkit.com)